

## guidance and placement service



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Where are today's job opportunities? What occupations are open to Social Science majors? (Where can I study podiatry?) What tests can I take to determine my aptitudes, interests, and abilities? For what occupation am I fitted? (Where can I get a job?) (Do I have what it takes to make good in college?) To help St. Francis students find the answers to these questions, Rudolph Corvini, former Associate Supervisor in the New York State Bureau of Guidance, was appointed in September, 1947 to organize a Guidance and Placement Service. Starting from scratch Mr. Corvini interviewed each of the 200 new students during the first month of the Fall term and simultaneously started to collect standardized tests of aptitudes, interests, and abilities as well as every conceivable type of information on occupational and educational opportunities.

A month after the inauguration of the new service the first part-time placements were made following procedures set up by Mr. Corvini. In November, 1947, the Guidance and Placement Service issued its first publication in the Career Opportunities series designed to point out the occupations related to the major departments of study at St. Francis. Gradually as the counseling and testing service was extended to all students, a steady stream of men flowed in and out of the Guidance office. Temporary employment was secured for hundreds of students in the month of December. In January, when a number of men

completed their work for the Bachelors degree a procedure for full-time placement of graduates and alumni was set in motion.

By the end of the Fall semester when the demands for guidance and placement had reached such proportions that they could no longer be handled by a single person, the Dean of St. Francis appointed a full-time Counselor to assist the Guidance Officer. Mrs. Beatrice H. Simmons was selected for this position because of her training in Guidance and Personnel Administration and because of her experience in the NYU Testing and Advisement Center. With the coming of Mrs. Simmons, the Guidance and Placement Service assumed the responsibility for all Freshmen testing. By the time a student attends his first class at St. Francis now, the Guidance and Placement Service has already started a cumulative record for him which includes besides his application for admission, information concerning his occupational choice secured by means of a questionnaire, and a profile chart of standardized test results showing his strong points and weak points.

Today, less than a year from the date of its organization, the St. Francis Guidance and Placement Service with its two professionally trained guidance specialists and its extensive collection of materials and information, is probably one of the best student personnel services maintained by any liberal arts college of comparable size.